



Carolinan GHIN Support Tutorials

e-Golfer Instructions - Members

Introduction

eGolfer is one of several **methods** for members to interact with the GHIN system. With an eGolfer account, members may:

- post scores;
- check on their scoring history;
- maintain and track stats for their play, and
- gain entry into their club's eClubhouse.

Members must register for an individual profile and use a username and password to log into eGolfer.

Member Registration

The steps to register for eGolfer are:

1. Use your online browser to go to www.ghin.com
2. In the upper right section of the screen you will see a login box
3. Click on the link called "Create Profile"
4. Next, fill in all of the information on the screen form (note: fields marked with an asterisk are required fields and cannot be skipped)
5. At the bottom of the registration screen you will be able to select your own Username and your own Password
6. When completed check the box indicating you agree to the terms of service and then click on the Register Button



Username *	<input type="text"/>
Password *	<input type="password"/>
Confirm Password *	<input type="password"/>
Profile Picture	<input type="button" value="Browse..."/> No file selected.
	<input type="checkbox"/> I agree to the Terms of Service. *
	<input type="button" value="Register"/> <input type="button" value="Cancel"/>



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Posting Scores in eGolfer

Once you are logged into your eGolfer account there are menu selections in the blue bar across the top of the eGolfer window. Click on the **Post a Score** menu selection.

In the first series of boxes:

1. Enter the **Score Date** in the first box.
2. Next, use the pulldown menu arrow to indicate the **Score Type** (Home, Away, or Tournament)
3. In the next pulldown box, select whether you are posting an **18 hole** score or a **9 hole** score.

Please enter score date, score type and the number of holes.

Date: 3/23/2015 Score Type: [dropdown] 18 Holes: [dropdown]

In the next section you will be selecting the course and tees you played:

If this is a course you play on a regular basis and have posted to in the past, then click the button next to **Recent Courses**. Use the pulldown menu arrow to select the course and color tee you played for the score you are posting.*

* If your course has been re-rated recently (check with your golf professionals), then the slope and course ratings numbers in your Recent Courses listing may be incorrect. If so, then please use the search options to look for your course. The search options will always give you the most up-to-date slope and ratings data.

If this is a course that is new to you for posting then click on the **Course/Tee Search** button. Now you can choose through the menu choices the course and tees you played:

Please select a course rating & slope lookup method.

Recent Courses Course/Tee Search Can't Find the Course? Add it

AK [dropdown] Starts With [dropdown] Tees [dropdown]

1. Begin with selecting the state where the course is located
2. In the **Starts With** pulldown menu, select the starting letter of the club you played**
3. Next, use the **Course** pulldown to select the course at that club
4. And finally, use the **Tees** pulldown menu to select the name/color of the tee you played***

** When looking for a club keep in mind the search method will be looking for the formal name of the club. (eg: Stono Ferry is really listed as Links at Stono Ferry, The; Whispering Pines will be listed as CCof Whispering Pines, etc.)

*** The pulldown menu will only offer a selection of tees rated for your gender.

If you can't find your course during a search, then you can manually add it to your score posting by clicking on the **Can't Find the Course** button. You will have to enter:

1. The Club Name
2. The Course Name (Optional)
3. The Tee Name (or Color)
4. The Rating for the tee you played
5. The Slope for the tee you played

Please select a course rating & slope lookup method.

Recent Courses Course/Tee Search Can't Find the Course? Add it

Club Name * [input] Course Name [input] Tee Name * [input] Rating * [input] Slope * [input]



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If the course does not have a U.S.G.A. course rating, you should not post your score. U.S.G.A. Handicap rules do not allow posting for a non-officially rated course. You may search for U.S.G.A. official course ratings in their Course Rating Database at this link: [USGA Course Ratings Database](#).

At the bottom of the window you can now type in your ESC Score. ESC stands for **Equitable Score Control**. You must follow the ESC rules for score posting. The ESC chart indicating the maximum number of strokes you can take on a hole (for posting purposes only) is shown at the right. Click on the link above to learn more about ESC.

EQUITABLE STROKE CONTROL

COURSE HANDICAP	MAXIMUM NUMBER ON ANY HOLE
9 or less	Double Bogey
10 through 19	7
20 through 29	8
30 through 39	9
40 or more	10

Editing Your GHIN Info in eGolfer

In your eGolfer account, click on the **Edit Profile** menu item in the blue bar at the top of the site. You may edit all of your biographical GHIN data (address, phone numbers and email address). You can also make changes to your birthdate; and, if you are a member of more than one club you may select your default eGolfer club.

At the bottom of the Edit Profile page you can also change your eGolfer **Username** and **Password**.

If you wish to upload a photo of yourself you may use the **Browse** button to locate on your computer disk a small headshot in a jpeg file format. Once located, click on the blue **Upload** button to add it to your profile. (*Note: picture/photo files must not be more than 100K in size.*)

Be sure to click on the red **Save** button at the bottom of the screen to preserve your changes.

Using eClubhouse within eGolfer

eClubhouse is a GHIN website for use by your club to provide online information and data regarding handicapping, tournaments and other events to their membership.

Getting into eClubhouse

Once you have signed into eGolfer, the Logon box changes to show specific information about your GHIN record. It displays:



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- GHIN Number
- Your Authorizing Golf Association
- Your Current Handicap Index
- Your Trend Handicap Index
- Your Photo (if you uploaded one)
- Your eClubhouse options (at the bottom)

To enter your eClubhouse, simply select the clubhouse you want from the pulldown menu and then click on the purple "Go" button.

eClubhouse Content

There are three main menu categories for members:

- **News**
- **Events**
- **Members**

The **News** section is where your eClubhouse administrators can post news, announcements and other information specific to your club or club activities.

(Note: Your club may not use eClubhouse for member communication so you may not find any information in this section.)

In the **Event** section, it is possible to list upcoming events (tournaments, dinners, celebrations, meetings, etc) and allow members to sign up for them online. In addition, club professionals can import member tournament signups directly into the GHIN TPP (Tournament Pairing Program) for flighting, pairings, scorecards and cart signs.

(Note: Your club may not use eClubhouse for event registration so you may not find any information in this section.)

The **Members** section of eClubhouse affords all club members the opportunity to engage in handicapping peer review. Peer review is an important principle of the handicapping system used to ensure fairness and accuracy of club members' handicaps. This section will display a list of all currently active club members and upon selection display the current scoring record and Handicap Index for any member.

Member Name	Email Address	H.I.	eGolfer?
Ainsley, Barbara		42.7L	No
Ainsley, William		13.7	No
Aitken, Doug		7.5	Yes
Allison **, James		13.0	No
Allison, Alice		NH	No
Amundsen, Libby		38.1	Yes
Anders, Carl		21.2	Yes
Anders, Mrs. Nancy L		38.7	Yes
Angus **, Dan		18.7	Yes
Angus, Carol		22.8	Yes
Appleman **, Donald		14.6R	Yes
Annleman Mrs Pam		18.3	Yes